

It's that time of year again, YES! TAX SEASON – WHOOPIE!! I know you are just as excited as I am. No worries, I'm here to help. I am gearing up and looking forward to working with you again this year. Thank you so much for your trust over the years.

My office is still located on the NE corner of 143rd & Metcalf, 14221 Metcalf Ave., Suite 200, Overland Park, KS 66223. The office is open M-F 8:30 to 5:00 or by appointment. You can drop documents off anytime during those hours. You can also still deliver documents to my home office if you prefer. Just leave it in the box on the front porch and send me a text to let me know it's there.

New this year is we will be offering a client portal for you to use to submit documents and to obtain digital copies of all filings and source documents. You will be getting an invitation regarding this in the next few days.

Again this year, I will also need you to complete the annual questionnaire. It is brief and essential to help me make sure all relevant information gets included. This can be found on my website. Please click here to access it: <http://www.mshtax.com/links.html> Please plan to give this to me with your individual tax data. If you also have a business or investments, please also complete the one page business/investments questionnaire on page 3. Also if you would like to get a personalized organizer with your prior year data proform'd to assist you in gathering your data this year, please email me, and I will get one to you right away. There will also be one available for you to download on the new client portal. The IRS will start accepting tax returns for 2015 on January 23. There is also a lot of other great information on my website so check it out! www.mshtax.com

It is our goal to prepare your tax returns accurately and as timely as possible. To help us with this process, please try to submit all of your tax data as soon as you have everything assembled. If we do not have all of your tax return data by March 31, we cannot guarantee that your tax returns will be completed by April 15 although we will do our best. In the event that we need to extend your tax return, we will estimate the amount of taxes you will need to pay by April 15 and file your extension electronically. Work on extended tax returns will resume in mid-May.

Keeping you informed, is a high priority for me because I don't always know what to ask you. In light of this, I have updated my website with 2 new links: "2016/2017 Key Figures" and "2016 Tax Retrospective". Please take a few minutes to review these to see if anything pertains to you.

Yours Truly,

M. Suzie Honeyman, CPA

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